

## City of Derby

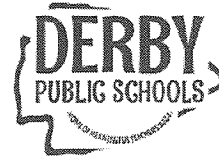
# Department Head Reports

August 2024

- a. Board of Education
- b. Building Department
- c. Cultural Commission
- d. Economic Development
- e. Facilities Inspectors
- f. Finance Director
- g. Fire Department
- h. Fire Marshal
- i. Housing Authority
- j. Human Resources
- k. Office of Emergency Management
- l. Parking Division
- m. Parks and Recreation
- n. Police Department
- o. Public Library
- p. Public Works
- q. Senior Center
- r. Storm Ambulance Corps
- s. Tax Collector
- t. Water Pollution Control Authority



A.



**DERBY PUBLIC SCHOOLS**  
**35 Fifth Street**  
**Derby, Connecticut 06418**  
*(203) 736-5027 fax (203) 736-5031*  
*www.derbypride.org*

**Dr. Matthew J. Conway, Jr.**  
**Superintendent of Schools**

**September 2024**

**Academics**

- Participated in the Kindergarten Canvas at Irving School
- Held weekly meeting with Director of Teaching and Learning
- Attended CAPSS Alliance District Committee Meeting
- Attended Superintendents' Network Fall Retreat
- Held Administrative Council Meeting
- Held CAPSS Board of Directors' Meeting
- Attended Commissioner's Back to School Meeting
- Attended Academic and Curriculum Committee Meeting

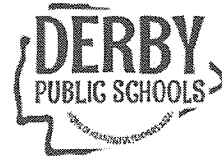
**Human Capital**

- Attended New Hire Orientation
- Interviewed Candidates for Certified Staff Positions
- Met with Negotiations Committee on Custodial Negotiations
- Attended Custodial/Maintenance Contract Negotiations
- Met with DEA Executive Board
- Attended Canvas Training
- Held meetings on Derby Board of Education Employee Voluntary Benefits

**Operations**

- Held Weekly Business Manager meetings
- Attended Special Board of Education Meeting
- Attended Special Finance Committee Meeting
- Attended Committee of the Whole Meeting
- Attended Board of Apportionment and Taxation Meeting
- Attended MFAC Meeting
- EFS review
- Reviewed DOT Grants
- Held School Security Meeting
- Attended Commissioner's Network Site Visit

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- **Attended Joint Student Health and Safety & School/Community Relations and Policy Committee meeting**

#### **Culture/Climate**

- **Held the 2024 Derby Public Schools' Convocation**
- **Held a Family and Community Engagement Support Meeting**

#### **Athletic Updates**

- **Link for Athletic Schedule:**  
<https://ciac.fpsports.org/DashboardSchedule.aspx?QuickFilter=3&SchoolID=38&SportID=All>
- **Season start dates at DHS were 8/19**
- **Season start dates at DMS will be 9/5**
- **Girls soccer is the only team with low numbers and we are hoping to get some more interest now that school has started**
- **DHS opening contests:**
- **X-Country: Neubauer Invitational at Sheehan HS 9/6**
- **Football: Home vs St. Paul 9/13**
- **Boys Soccer: @ Wilcox Tech 9/3**
- **Girls Soccer: Home vs Oxford 9/6**
- **Girls Volleyball: Home vs Wilcox Tech 9/3**
- **DMS opening Contests:**
- **Girls Soccer: @ Tyrell MS 9/17**
- **Boys Soccer: Home vs Tyrell MS 9/17**
- **X-Country: Home vs Seymour MS 9/20**
- **Coaching vacancies: Assistant Boys Basketball at DHS - Will be interviewing next week**

#### **For Information on School Events:**

##### **Little Raiders University:**

<https://www.derbypride.org/our-schools/little-raiders-university#h.gj07dzf6p0r7>

- **Sale of Derby Little Raider University Gear**
- **9/12 Open House 3:00 p.m. to 4:30 p.m.**

**Bradley School:** <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

- **Held meet and greet after school**
- **Held staff luncheon**
- **9/11 Open House 6:00 p.m. to 7:30 p.m.**

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**Irving School:** <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

- Cultural Commission and Cornerstone Church continued our beautification project on the gymnasium side exterior
- Lockton, through the Valley Community Foundation donated school supplies for students
- Held tours for new employees and new students
- 9/11 Open House 6:00 p.m. to 7:30 p.m.

**Derby Middle School:**

<https://www.derbypride.org/our-schools/derby-middle-school#h.z4nyo2f9doub>

- Hosted New Hire Orientation
- Held DMS 6th Grade Parent Orientation
- Held our 1st Annual Campus Cookout
- 9/10 Open House 6:00 p.m. to 8:00 p.m.

**Derby High School:**

<https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

- Held a Welcome Back to School BBQ for students & staff to kick off the school year
- Held 2 days of training for 20 upperclassmen who will serve as OnBoard! Mentors to support 9th graders in their transition to HS
- Freshman Academy Coordinator conducted tours for incoming students and families
- Created staff Back to School Baskets with school supplies and essentials
- Hosted a staff appreciation luncheon during PD week (1st annual campus BBQ)
- 9/12 Open House 6:00 p.m. to 8:00 p.m.



B.

## City of Derby, CT

1 Elizabeth St. Derby, CT 06418  
<https://www.derbyct.gov/>

### Permit List

Permit Type: BUILDING

All Permit Years - 08-01-2024 - 08-31-2024

Permit #	Parcel #	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-139B	7-12 4 002954	08/02/2024	SURINA CINDI SANTANGELO	5	SANTANGELO TERR	5,000.00	116.30	Remove (2) exterior doors. Close in openings with framing, sheathing, siding, insulation and sheetrock. The doors are not means of egress
24-140B	6-6 67 002258	08/05/2024	MITCHELL NICOLE	27	KINDLE LANE	29,807.00	497.80	Remove and replace 19 square siding with Tribuilt house wrap and form filled insulated vinyl. No structural changes.
24-141B	8-7 163 000578	08/07/2024	CATONE ANGELO, CATONE GAETANO,	55	HAWKINS ST	6,500.00	146.82	Remove existing 12 by 20 flat roof over garage. Install new insulation board and rubber flat roof.
24-142B	9-4 58 002189	08/07/2024	CIAMBRIELLO DAWN	6	EVELYN RD	2,500.00	85.78	CHANGE 3 SEASON ROOM TO FINISHED LIVING SPACE
24-143B	9-4 58 002189	08/07/2024	CIAMBRIELLO DAWN	6	EVELYN RD	15,000.00	268.90	FULL KITCHEN RENO, ADD FULL BATH DOWNSTAIRS, ADD FULL BATHROOM MAIN LEVEL
24-144B	6-8 37 003089	08/09/2024	CAMMARATA RONALD P JR. & AMBER LYNN	366	SENTINEL HILL RD	1,186.12	70.52	Replace (1) double hung window
24-145B	8-9 54 002780	08/09/2024	ANGEL KARLENE	181	SMITH ST	165,000.00	2,557.90	First Floor : Alterations and Renovations of Existing First Floor. New 10'-0"x 12'-9" Kitchen Addition at rear of building with new deck. New Staircase to access second floor. Second Floor: New Second Floor to replace existing. Refer to Architectural Drawings for exact scope of work.
24-146B	6-6 51 001049	08/09/2024	SKELLY JEFFREY A & JO-ANN E	16	STEPHEN ST	13,515.39	253.64	remove existing roofing to decking, install new sheathing where rotted or damaged as needed. Install a new asphalt shingle roofing system. Also replace a skylight with a fixed deck mount skylight
24-147B	3-4 36 001952	08/12/2024	REID LIONEL CHRISTOPHER	2	HAROLD AVE	35,114.00	589.36	Remove and replace 21 square siding with Tribuilt house wrap and form fitted insulated vinyl. No structural changes.
24-148B	9-4 79 002620	08/15/2024	GIORDANO RITA M	19	CHEFRY ST	12,000.00	223.12	Roofing - Rip and replace 24 squares using architectural GAF shingles, 6 feet ice and water and water barrier, synthetic underlayment with taped plywood seams, new ridge vent and drip edge and all new pipe boots
24-149B	8-7 235 001513	08/16/2024	BIEN-AIME DAPHNEE &	19	GARDEN PLACE	8,000.00	162.08	Siding and 5 replacement windows
24-150B	8-5 90 003643	08/20/2024	WRIGHT PAMELA & GEORGE JR	7	FIFTH ST	11,000.00	207.86	Strip Garage roof / Install full coverage Ice & Water Shield / new flashings / Architectural asphalt shingles
24-151B	10-9 11 002409	08/20/2024	FUTO HYACINTH & ZOLTAN	206	SILVER HILL RD	40,000.00	650.40	Addition one room above garage plus walk out covered porch. Needs P&Z approval for covered porch addition.
24-152B	3-2 37 000048-4487	08/23/2024	SILANO JOSEPH & HELEN		ORANGEWOOD WEST	375,000.00	5,762.50	New siding on units 1-9, 10-18, 19, 27, 28-34, 35-46
24-153B	3-2 11 002759	08/26/2024	T.H.C. THE HOPS COMPANY LLC	77	SODOM LANE	31,400.00	528.32	Half of the THC building roof and the storage building behind THC: remove existing shingles, inspect wood decking, install zip tape, ice and water, aluminum drip, rake edge, starter strip, felt paper, new shingles, ridge vents, ridge caps roof boots new trim, new copper flashing on chimney, EPDM- install 1/2 in fiber board, install 0.60 EPDM rubber, install new flashing, all seams sealed with seam tape, cover tapes over and seal with lap caulk.
24-154B	6-4 1 003018	08/26/2024	ARNOSO SILVIA G.	189	NEWHAVEN AVE	25,000.00	421.50	Foundation for addition
24-155B	6-10 15 001921	08/27/2024	CRASILLI WILLIAM J	29	PAUGASSETT RD	15,000.00	268.90	Remove and replace existing roof system. Install 6 feet of ice and water. Install seam tape where applicable. Install a synthetic underlayment on remainder of decking.

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Permit #	Parcel ID	Issued	Owner	Address	Location	Est. Cost	Fee	Work Description
24-156B	6-4 57 001168	08/27/2024	CIVITELLA PASQUALE	154	NEW HAVEN AVE	35,000.00	574.10	Oversized edge metals and flashing installed where needed. A 30 year architectural shingle will be installed. Converting store front to apartment and remodeling the other two apartments, including 2 Layers of 5/8" fire-code sheetrock on the ceiling, egress windows in the 2 bedrooms and smoke detectors as required.
24-157B	6-4 1 003018	08/27/2024	ARNOSO SILVIA G.	189	NEW HAVEN AVE	75,000.00	1,184.50	Addition : 1 Classroom and a Reception Area
24-158B	4-5 147 005624	08/29/2024	AUGUSTITUS JOSEPH & GABRIELLI	2	COMMODORE HULL	15,200.00	284.16	tear off roof tape ply seams ice and water 6 feet syn felt architec shingles ridge vent caps 30 squares
24-159B	5-8 19 003204	08/29/2024	STANKYE CHARLES JR & ANNE	30	DAVID HUMPHREYS	20,000.00	345.20	strip entire house roof down to wood decking, inspect and replace all plywood as needed, tape all plywood seams, install ice barrier and new asphalt shingles to code (28sq)
24-160B	3-4 31 003455	08/29/2024	MAURATI ANTHONY N & AMANDA M	21	HAROLD AVE	17,217.66	314.68	new roof and new plywood

# of Permits: 22



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### City of Derby, CT

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#### Permit List

Permit Type: ELECTRICAL

All Permit Years - 08-01-2024 - 08-31-2024

Permit #	Permit ID	Issued	Owner	#	Location	Est Cost	FAC	Work Description
24-66E	9-4 141 002773	08/06/2024	WYNTER SHARON	91	HAWTHORNE AVE	1,000.00	55.26	Adding a production meter to existing solar system
24-67E	9-4 25 002344	08/08/2024	BADELA BARBARA	14	NORTH AVE	150.00	55.26	Adding a switch and light/fan combo in bathroom expansion.
24-68E	9-2 10 005068	08/09/2024	DWYER TANYA P.	36	LAFAYETTE ST	15,000.00	268.90	Wire new construction 2 floors, bedrooms, living room and bathrooms.
24-69E	5-8 96 003269	08/13/2024	BOTTINO SCOTT A &	118	DAVID HUMPHREYS	1,200.00	70.52	Installation of electrical wiring in the ground and to the home and any other necessary electrical work needed for operation of an above ground pool
24-70E	4-5 141 005590	08/15/2024	GRIPPO JOSEPH P & DAWN M	12	GENERAL WOOSTER RD	2,000.00	70.52	Add new circuits and plugs for kitchen counter.
24-71E	11-6 43 000247	08/20/2024	ESPOSITO ALICIA M.	503	HAWTHORNE AVE	2,500.00	85.78	Wire above ground pool
24-72E	8-5 176 001125	08/26/2024	HOME DEPOT USA INC	117	MAIN ST	2,980.00	85.78	Swap out TVSS devices connected to I.T. related 120/208V panels with new model. (4) Circuits are being touched in each store. (4) Surge protectors being swapped out.
24-73E	9-4 58 002189	08/28/2024	CIAMBRIELLO DAWN	6	EVELYN RD	5,000.00	116.30	CHANGE ALL BX TO ROMEX THROUGHOUT. All bathrooms have new ROMEX added replacing the previous BX wiring along with new outlets throughout and GF outlets added where applicable.
24-74E	9-4 41 000894	08/28/2024	MATTO RICHARD J	154	HAWTHORNE AVE	1,500.00	70.52	adding gfi outlet in second floor bathroom, installing exhaust fan in first floor bathroom and gfi outle in first floor bathroom
<b># of Permits:</b>								<b>9</b>

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## City of Derby, CT

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### Permit List

Permit Type: FUEL GAS

All Permit Years - 08-01-2024 - 08-31-2024

Permit #	Permit #	Issue Date	Owner	Address	Estimate Cost	Fees	Work Description
24-13G	3-2 11 002759	08/06/2024	T.H.C. THE HOPS COMPANY LLC	77 SODOM LANE	3,000.00	85.78	Run 1" gas pipe approximately 130ft to 3 units on rooftop
24-14G	3-6 30 002273	08/29/2024	AIELLO MICHAEL RICHARD &	224 MARSHALL LANE	3,720.00	101.04	Install 1-120 gallon leased lp tank, tankless water heater, grill connection with approximately 65 feet of gas line connecting appliances to tank.
							# of Permits: 2

B.

### City of Derby, CT

1 Elizabeth St. Derby, CT 06418

<https://www.derbyct.gov/>

#### Permit List

Permit Type: MECHANICAL

All Permit Years - 08-01-2024 - 08-31-2024

Permit #	Permit ID	Issued	Owner	#	Location	Permit Cost	Fee	Work Description
24-46M	10-3 41 003695	08/05/2024	GULLO LAURA	67	GROVE AVE	5,322.00	131.56	Replace oil tank in basement with a Roth 275 oil tank
24-47M	5-6 78 001237	09/06/2024	FRITZ CARYL	43	PRAIRIE AVE	7,000.00	146.82	Installation of new central ac system (evap coil/condenser) to be added to existing gas furnace
24-48M	4-3 24 002396	08/07/2024	MCFARLAND LUCILLE	1	SHELTON ST	27,000.00	452.02	Replace gas water heater and furnace. Adding AC 60,000 BTU / 3 Ton
24-49M	8-9 103 003135	08/14/2024	RUFFIN MARCELLUS D.	57	MAPLE AVE	24,000.00	406.24	Install (2) new gas forced air heating systems with AC for 1st and second/third floor - new ducts and outdoor condensers
24-50M	6-6 113 003252	08/20/2024	PATTERSON SPENCE M. & RENATA S.	110	NEW HAVEN AVE	16,900.00	299.42	Replacement gas steam boiler
24-51M	3-6 92 000065	08/28/2024	DOYLE MARTIN R JR & MICHELE A	50	DERBYSHIRE	8,700.00	177.34	Direct replacement 275 gallon basement oil tank.
24-52M	9-4 58 002189	08/26/2024	CIAMBRIELLO DAWN	6	EVELYN RD	3,500.00	101.04	ADDED HEAT AND AC TO FINISHED 3 SEASON ROOM
								# of Permits: 7

B.

### City of Derby, CT

1 Elizabeth St. Derby, CT 06418  
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#### Permit List

Permit Type: PLUMBING

All Permit Years - 08-01-2024 - 08-31-2024

Permit #	Project #	Issue Date	Owner	#	Location	Est. Cost	Fees	Work Description
24-31P	8-7 16 000844	08/07/2024	HARRISON MICHELLE	112	HAWKINS ST	10,000.00	192.60	Replace plumbing for first floor full bathroom and kitchen. replace plumbing for second floor full bathroom and kitchen. replace and pressure test gas lines for both apartments.
24-32P	9-4 25 002344	08/08/2024	BADELA BARBARA	14	NORTH AVE	700.00	55.26	Adding shower to bathroom expansion
24-33P	8-7 220 001568	08/09/2024	HAJEN, LLC	291	ELIZABETH ST	500.00	55.26	Gas line to stove. Pressure test
24-34P	4-5 141 005590	08/09/2024	GRIPPO JOSEPH P & DAWN M	12	GENERAL WOOSTER RD	1,150.00	70.52	Install new shutoffs to kitchen sink; install new faucet and sink and connect waste and supplies; reinstall dishwasher and garbage disposal.
24-35P	7-6 14-16-20 001728	08/13/2024	KOKENOS JAMES & NICHOLAS	5	MAIN ST	6,000.00	131.56	Replace damaged copper piping.
24-36P	8-4 57 001168	08/28/2024	CIVITELLA PASQUALE	154	NEW HAVEN AVE	15,000.00	268.90	Plumbing for 3 family in all units.
24-37P	9-4 58 002189	08/28/2024	CIAMBRIELLO DAWN	6	EVELYN RD	3,500.00	101.04	UPDATE PLUMBING THROUGHOUT. All new PEX installed under each sink in all bathrooms and kitchen. Shower added in 2nd upstairs bathroom and basement bathroom.
<b># of Permits:</b>								<b>7</b>

B.

## City of Derby, CT

1 Elizabeth St. Derby, CT 06418  
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### Permit List

Permit Grand Totals		All Permit Years - 08-01-2024 - 08-31-2024		
Permit Type	Total Est. Cost	Total Fees	# of Permits Issued	
BUILDING	953,440.17	15,514.34	22	
ELECTRICAL	31,310.00	878.84	9	
FUEL GAS	6,720.00	186.82	2	
MECHANICAL	92,422.00	1,714.44	7	
PLUMBING	36,850.00	875.14	7	
<b>GRAND TOTAL ALL PERMITS:</b>	<b>1,120,742.17</b>	<b>19,169.58</b>	<b>47</b>	





















d.

## Derby Economic Development Project update report

September 2024

### ACTIVE PROJECTS

#### US Dept of Energy (DOE) Connected Communities Program

- City of Derby has been selected by United Illuminating and UConn as one of three communities across the U.S. to make sure each community is “Connected” by implementing different grid-edge technologies, such as installing different types of Distributed Energy Resources (DERs) including solar PV panels, Energy Storage Systems (ESS), EV charging, Virtual Power Plants (VPPs), heat pumps, Fuel Cells, etc.
- With the different implementations of grid-edge technologies, DOE wants to increase the energy efficiency and resilience (such as by installing the storage) against extreme weather events.
- Project funds: \$6 million (federal)+\$6 million (UI Cost share)=\$12 million
- Project duration: 5 years starting in Spring of 2025.

#### Rehabilitation of Derby Greenway Pedestrian Bridge

Luchs finished and submitted the review of the Preliminary Design prepared by ATANE for the repair of the Greenway pedestrian bridge over the Housatonic Railroad tracks. We are awaiting feedback from ATANE on the next steps which is likely to call for a draft RFP for the repairs

#### Site reuse of Main Street South

- City Attorneys are having on-going discussions with the Jacobs’ family and Rubino regarding a contract for a Derby industrial site for the relocation of the Metal Recycling Center.
- We have continued discussions with a NJ-based property developer who are revisiting Derby on September 10<sup>th</sup> who have expressed active interest in working with the City on the site reuse



### **Trolley Pointe ( 90 Main Street) & Cedar Village (67-71 Minerva St)**

Cedar Village- Minerva Square (67-71 Minerva St) will be open to residents in October 2024, is taking reservations for apartments (1-855-55-CEDAR) has 90 units, 39 studios and 51 one bedroom units and 102 parking spaces with 10% ( 9 units) below market rate. Features include Fitness Center, Community Room, Work Stations, Covered parking, Dog park, Outdoor recreation area, Internet ready, In unit climate control. Monthly Rent Studio \$1350- \$1475, 1 Bedroom \$1650-\$1755

Trolley Pointe, 90 Main Street, which should be open to residents in December 2024 has 105 units, 62 studios, 39 1 bedroom units and 4 2 bedroom units Under an agreement with the CT Commissioner of Housing, 27 units (26%) will receive a State subsidy to provide for workforce housing, (below market rate) the balance will be at market rate which has not been announced at this time

### **Expansion of Derby Landfill (1.5MW-4.0 MW ) ground based Solar System**

- BQ ENERGY, who are the leading North American installers of Solar systems on landfills and brownfield sites, have provided data on the net energy credits (\$45,000) generated in 2023 by the existing (550KW) Derby landfill solar installation.
- BQEnergy, UI and the City met in August to discuss proposals for the expansion of the Derby landfill, at no cost to the City, with further solar panels (1.5MW-4.0MW) and with battery energy storage systems (ESS)
- A proposal, supported by UI, is being drafted by BQ Energy for presentation to the September Property & Development subcommittee meeting.



d.

### Other energy related opportunities

- Derby participates in the UI SCEF (Shared Clean Energy Facility) program. The 2.8 MW Derby fuel cell at Coon Hollow Road is providing Derby customers with a 2.5% discount ( \$0.25 per kwh) on their Electricity Bills
- Griffin Hospital is benefiting from this system along with multiple (802) Derby customers
- <https://www.uinet.com/smartenergy/innovation/scef-shared-clean-energy-facility-program>
- We met with UI who have selected Derby to introduce the CT Small Business Energy Advantage program (SBEA), which gives small businesses a competitive advantage.
- Many types of businesses can benefit including:
  - Retail Stores
  - Office settings
  - Grocery & Convenience Stores
  - Farms
  - Long-Term Care facilities
- <https://www.uinet.com/w/small-business-energy-advantage>

### Derby's Fountain Lake Industrial Park

We are exploring with a developer, potential interest in Derby's Fountain Lake Industrial Park.

### Block Family Trust land

A preliminary review was scheduled on 8/8 at City Hall with the Owner, Architects and Lawyers representing the Block Family Trust.

There is agreement that a Traffic Study should be made, and a multi-phase site redevelopment plan has been provided.

### **33 Elizabeth Street redevelopment**

We worked with CJ Fucci, WCBA and RWA to upgrade the water and sewer pipelines into 33 Elizabeth St ahead of repaving Minerva St.

### **CT Main Street Center (CMSC)**

We met with the Executive Director of CMSC on 8/2 for an overview of the recent Annual downtown assessment.

Our next steps, with CMSC guidance, include a presentation to our Board of Alders in September “why revitalizing downtown Derby is a priority economic development program”

We are working with CMSC on the preparation of a \$250k CIF-6 Downtown Planning grant (which requires no city match) in partnership with The Sterling Opera House Committee.

### **Yale School of Medicine Brain and Heart health program (PROSPER)**

Dr Rosand, a leading neurosurgeon from Harvard School of Medicine and members of Yale School of Medicine, visited Derby as part of their research and funding for the PROSPER program

Roger Salway,

Director of Economic Development

9/4/2024.

CARMINI SE

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August Report

- 57 Anson St. got owner to put out garbage cans .....Remediated
- 2 Torrence owner completed the wall that needed repair and paint.....Remediated
- 131 Hawkins. Ready for a lien to be put on property. Has blight fines of 12000 so far.
- 27 East Ninth. Letter sent to have owner clean the area .....sidewalk by gas company
- 9 Pine Recheck the vehicle are registered or if not moved.....vehicles registered working on rear yard.
- Dans garage. Used vehicles are legal. Owner is licensed to operate his business.
- 39 Pleasant View. Owner called and said the work needed to remediate will be done over the past weekend.
- Meeting with Aliria Zapata He paid the past due 1500.00 fines. Paid 1500.00 fine
- Rechecked Baldwin Rd for the heavy equipment that was on her property.
- 40 Maple Ave Back yard still a problem. Will send #3 letter
- Carmine spoke with Mr. Barretta. See Carmine for explain vehicle and property belong to mr. Barretta
- 346 Derby Ave. Next to 350 Derby Ave. Both properties needed to be maintained better than has been in the past.
- 75 Park Ave Asked to contact rich to see about a lien. In progress.
- 430 Roosevelt badly overgrown shrubs and grass. Sent letters not much happening. Will send carmine to investigate. Work has started but slow going.
- 16 Bank St. Lumber dropped off at sight to rebuild the front area
- 20 Bank St. Drove by new construction in process
- 2 D St was re inspected. Seems better condition
- 67 Hawthorne took pics letter sent Remediated
- 20 eighth St. doing remodeling Reviewing progress weekly
- Grass letters sent out throughout the month for high grass/low maintained properties
- 344 Sentinel Hill. Waiting on attorney Matt to lien the property.
- 131 Hawkins to be liened. 100,000.00 in back taxes, and water.
- 75 Park to be liened
- 190 Seymour ave (Gas Pump)

7.

9 Pine St. All vehicles are registered

Dans Garage.

39 Pleasant view a work in progress. Elderly folks trying to comply but work goes slowly.

Zapata at 310 Sentinel cut weeds/grass old fence on Grandview

44 lafayette remediated

Bradley Pond Letter Sent

f.

## Finance Monthly Update – August

The finance team activities for the month of July include the following:

- Detail review and finalization of entries for 23-24 FY financials in preparation for audit
  - Uploading certain documents to auditor's website
- Identified reporting issue at the BOE that were causing material overspending (+\$500k) vs. budget and presented to the BOE Board's on how the City's finance team can help support the BOE Business Manager going forward so this won't happen again
- Held numerous meetings and pulled together due diligence materials for Bond council to discuss a potential bond offering vs. rolling over short term notes
- Spent material time reviewing WPCA bank deposits vs. QDS reporting to identify problems with incorrect dates and missing transactions in the QDS system.
- Review and updates for WPCA prebill sewer use and capital fees files (24-25 billing cycle), worked with QDS to get billings out
- Support for Police Union contract negotiations
- Payroll and AP processing



G.

## **DERBY FIRE DEPARTMENT**

1 ELIZABETH STREET  
DERBY, CONNECTICUT 06418

Gary Parker  
*Fire Commissioner*



Michael Gloade  
*Chief*

Thomas Biggs  
*Assistant Chief*

Louis Oliwa  
*Assistant Chief*

Jesse Marino  
*Assistant Chief*

September 6, 2024

City of Derby  
Office of the Mayor

Subject: Fire Department Activity Report

Period: August, 2024

### **OSHA:**

The Occupational Safety and Health Administration has enforced Safety and Health practices of fire departments in accordance with their "Fire Brigades" Standard first put in effect in 1980. Modern fire departments have progressed well beyond the parameters in all aspects of the service including personal protective equipment, apparatus, fire station construction, fitness testing and many other tasks.

The National Fire Protection Agency (NFPA) maintains current standards relative to all aspects of fire fighting, but without enforcement authorization. OSHA has proposed (February 2024) to adopt the NFPA standards as a Rule to replace their outdated "Fire Brigade" standard. The public comment period for the OSHA proposed change ended on July 22, 2024. A hearing with virtual participation is scheduled for the fall for stakeholders to provide input. We the Chiefs and Commissioner will participate in the hearing along with representatives of multiple professional organizations to which we belong.

To summarize the Rule Change proposal will have a direct effect on every fire department in the country including Derby. The final draft is expected to be released in early 2025 with adoption to be determined.

Please reach out with questions or concerns relative to this OSHA Rule Change.



### **Apparatus:**

Engine 11 – Storm Engine Company 1996 Pierce  
Engine 12 – Storm Engine Company 2017 Pierce  
Engine 13 – East End Hose Company 2000 HME  
Engine 14 – Hotchkiss Hose Company 2009 Rosenbauer  
Truck 15 - Paugassett H & L Company 2004 Pierce\*  
Brush 4 – Paugassett H & L Company 2014 Ford F-350 4x4 Brush Truck  
TAC 51 – Paugassett H & L Company 2007 Kubota ATV

\*Truck 15 out of service this date to complete mechanical and truck body damage. Truck body damage repairs are completed with insurance compensated funds. The department reached out to the West Haven Fire Department to request the loan of a spare ladder available in their fleet. Thank You Chief James O'Brian and Fleet Superintendent Anthony Capuano for facilitating the use of the spare West Haven Ladder Truck in the City of Derby.

### **Personal Protective Equipment (PPE):**

The Department submitted a grant application for \$334,426.34 with a local match of \$16,721.32 to replace 26 of the 68 SCBA has in our inventory. FEMA has initiated grant awards for the current cycle and will continue each week to September 30.

Nearly all of the new sets of turnout gear purchased with authorized Aarp funds have been received and issued to the qualified members. To date, the gear is performing as expected in several fire incidents.

### **Facilities:**

The department has secured a vendor to supply and install extractor gear washers at each of the firehouses. Aarp funding has been authorized and is earmarked to complete this project.

### **Operations:**

Please reference the Case & Time reports included with this narrative.

### **Training:**

Training is an very important component of every member's service to the community. Each of the four fire companies train three Thursday evenings each month. All companies train together at department sponsored training, typically on the third Thursday of each month. The training may include some classroom instruction, and hands on skilled set. The department also provides live burn training, typically offered at the Michael E. Grant Regional Fire Training School in New Haven.



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**Northwest CT Public Safety**  
Incident Number Report  
08/02/24 to 08/09/24

CFS#	Date	PD#	Mult#	CMED#	Location	City	Call Type
<u>2400062232</u>	08-02-2024 00:57:21		2400000384	2400053082	00045 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400062509</u>	08-02-2024 19:07:10		2400000385		00005 WEBB TER	ANSONIA	FD MUTUAL AID
<u>2400062765</u>	08-03-2024 17:13:16		2400000386		00053 ACADEMY HILL RD	DERBY	FD WIRES DOWN/ FIRE
<u>2400062767</u>	08-03-2024 17:16:04		2400000387		00185 NEW HAVEN AVE	DERBY	FD INVESTIGATION
<u>2400062769</u>	08-03-2024 17:20:27		2400000391		00014 SUMMIT ST	DERBY	FD INVESTIGATION
<u>2400062771</u>	08-03-2024 17:24:00		2400000388		00110 HAWTHORNE AVE	DERBY	FD TREE ON HOUSE/BUILDING
<u>2400062776</u>	08-03-2024 17:27:32		2400000390		00020 SMITH ST	DERBY	FD INVESTIGATION
<u>2400062777</u>	08-03-2024 17:29:16		2400000389		00085 SODOM LN	DERBY	FD TREE ON WIRES
<u>2400062780</u>	08-03-2024 17:31:31		2400000396		00458 NEW HAVEN AVE	DERBY	FD WIRES DOWN/ FIRE
<u>2400062791</u>	08-03-2024 17:50:24		2400000392		00030 HAWKINS ST	DERBY	FD WIRES DOWN/ FIRE
<u>2400062792</u>	08-03-2024 17:56:30		2400000393		00262 SENTINEL HILL RD	DERBY	FD WIRES DOWN/ FIRE
<u>2400062793</u>	08-03-2024 17:57:08		2400000394		00070 KINGS CT	DERBY	
<u>2400062799</u>	08-03-2024 18:09:17		2400000397	2400053545	00058 MCLAUGHLIN TER	DERBY	FD ELECTRICAL FIRE
<u>2400062812</u>	08-03-2024 18:34:06		2400000398		00171 MOUNT PLEASANT ST	DERBY	FD WIRES DOWN/ FIRE
<u>2400062830</u>	08-03-2024 19:15:24		2400000399	2400053564	00001 NEW HAVEN AVE	DERBY	FD MVA - INJURIES
<u>2400062839</u>	08-03-2024 19:37:06		2400000400	2400053571	00220 SENTINEL HILL RD	DERBY	DIFFICULTY BREATHING, SOB - HOT
<u>2400062843</u>	08-03-2024 19:47:06		2400000401	2400053575	00006 NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400063296</u>	08-05-2024 12:59:42		2400000402	2400053951	- 8 S RT-8 HWY	DERBY	FD MVA - EXTRICATION CONFIRMED
<u>2400063302</u>	08-05-2024 13:14:15		2400000403	2400053957	00190 NEW HAVEN AVE	DERBY	CVA/STROKE/TIA -HOT
<u>2400063475</u>	08-06-2024 01:44:39		2400000404	2400054111	ROOSEVELT DR/CEMETERY AVE	DERBY	MVA EMS -HOT
<u>2400063522</u>	08-06-2024 08:56:01		2400000405	2400054148	00241 SEYMOUR AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400063606</u>	08-06-2024 13:51:38		2400000406	2400054219	S RT-8 HWY	DERBY	FD MVA/OTHER HAZARDS
<u>2400063788</u>	08-07-2024 07:15:21		2400000407	2400054378	00160 HAWKINS ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400063824</u>	08-07-2024 10:02:26		2400000408	2400054404	S RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400064048</u>	08-08-2024 01:32:53		2400000409	2400054602	00030 PINE ST	DERBY	LIFT ASSIST -COLD
<u>2400064310</u>	08-08-2024 20:02:53		2400000410	2400054819	00003 PERSHING DR	DERBY	MVA EMS -HOT

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<u>2400064415</u>	08-09-2024 09:03:53	2400000411	2400054900	00226 SEYMOUR AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064472</u>	08-09-2024 11:35:55	2400000412	2400054948	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064527</u>	08-09-2024 14:19:37	2400000413	2400054993	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064594</u>	08-09-2024 17:19:41	2400000414	2400055047	00030 IDA AVE	DERBY	FD AUTOMATIC FIRE ALARM

**Total No. of Calls # 30**

6.



### Northwest CT Public Safety

Incident Number Report  
08/09/24 to 08/16/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400064415</u>	08-09-2024 09:03:53		2400000411	2400054900	00226 SEYMOUR AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064472</u>	08-09-2024 11:35:55		2400000412	2400054948	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064527</u>	08-09-2024 14:19:37		2400000413	2400054993	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064594</u>	08-09-2024 17:19:41		2400000414	2400055047	00030 IDA AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400064990</u>	08-10-2024 21:56:36		2400000415	2400055395	00510 RIVER RD	SHELTON	FD HAZMAT TEAM REQUEST
<u>2400065312</u>	08-12-2024 05:39:12		2400000416		00075 GROVE ST	ANSONIA	FD MUTUAL AID
<u>2400065352</u>	08-12-2024 09:12:24		2400000417	2400055692	00049 PERSHING DR	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
<u>2400065665</u>	08-13-2024 12:43:34		2400000418		00012 FRANKS GATE LN	DERBY	FD CONTROLLED/ILLEGAL BURN
<u>2400065761</u>	08-13-2024 17:53:22		2400000419		DERBY AVE/JENNINGS ST	DERBY	FD INVESTIGATION
<u>2400065867</u>	08-14-2024 06:29:52		2400000420	2400056110	00160 PLEASANT VIEW RD	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400065982</u>	08-14-2024 13:19:28		2400000421	2400056199	00009 LAUREL AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400066084</u>	08-14-2024 20:30:00		2400000422	2400056286	00070 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400066216</u>	08-15-2024 11:15:19		2400000423	2400056393	00011 JOYCE AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400066294</u>	08-15-2024 15:42:42		2400000424	2400056462	GEORGE AVE/HAROLD AVE	DERBY	MVA EMS -HOT
<u>2400066332</u>	08-15-2024 17:32:24		2400000425	2400056495	00045 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM

**Total No. of Calls # 15**

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**Northwest CT Public Safety**  
Incident Number Report  
08/15/24 to 08/23/24

CFS#	Date	PD#	Mult#	CMED#	Location	City	Call Type
<u>2400066875</u>	08-17-2024 17:32:20		2400000426	2400056943	00163 MAIN ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400066962</u>	08-17-2024 23:57:53		2400000427	2400057018	GILBERT ST/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400067030</u>	08-18-2024 08:23:25		2400000428	2400057081	- 8 N RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400067162</u>	08-18-2024 15:29:22		2400000429	2400057165	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400067228</u>	08-18-2024 16:58:22		2400000430	2400057178	00042 SEYMOUR AVE	DERBY	FD CO Alarm
<u>2400067239</u>	08-18-2024 17:09:16		2400000431	2400057182	00009 CRESCENT ST (CAT)	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400067379</u>	08-18-2024 20:17:58		2400000432	2400057255	00025 CAROLINE ST	DERBY	FD ICE / WATER RESCUE
<u>2400067410</u>	08-18-2024 21:20:21		2400000433	2400057276	00101 MARSHALL LN	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400067425</u>	08-18-2024 22:05:04		2400000434	2400057289	00016 MCCONNEY	DERBY	FD FUEL ODOR
<u>2400067598</u>	08-19-2024 11:20:57		2400000435	2400057403	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400067915</u>	08-20-2024 10:51:10		2400000436	2400057659	00146 HOWARD AVE	ANSONIA	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400067922</u>	08-20-2024 11:13:04		2400000437	2400057664	00050 MOUNTAIN ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400067996</u>	08-20-2024 14:46:09		2400000438		- 8 S RT-8 HWY	DERBY	FD VEHICLE FIRE
<u>2400068177</u>	08-21-2024 08:58:45		2400000439	2400057872	NEW -HAVEN AVE/SODOM LN	DERBY	MVA EMS -HOT
<u>2400068278</u>	08-21-2024 14:51:01		2400000440		00061 FRANKLIN AVE	DERBY	FD BUILDING LOCK IN/OUT
<u>2400068350</u>	08-21-2024 18:28:15		2400000441	2400058013	00112 DERBY AVE	DERBY	
<u>2400068363</u>	08-21-2024 19:24:09		2400000442	2400058025	00280 ROOSEVELT DR	DERBY	FD Elevator Rescue
<u>2400068451</u>	08-22-2024 09:31:38		2400000443	2400058104	00026 GENERAL WOOSTER RD	DERBY	FD VEHICLE LOCK IN
<u>2400068469</u>	08-22-2024 10:23:48		2400000444	2400058117	DAVID HUMPHREYS RD/O'SULLIVAN RD	DERBY	MVA EMS -HOT
<u>2400068701</u>	08-23-2024 00:35:00		2400000445	2400058317	00062 HAWKINS ST	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
<u>2400068754</u>	08-23-2024 07:43:35		2400000446	2400058366	00130 DIVISION ST	DERBY	
<u>2400068807</u>	08-23-2024 10:45:54		2400000447	2400058404	00060 EMMETT AVE	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR

**Total No. of Calls # 22**

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# Northwest CT Public Safety

Incident Number Report  
08/23/24 to 08/30/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type	
<u>2400068701</u>	08-23-2024 00:35:00		2400000445	2400058317	00062 HAWKINS ST	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR	
<u>2400068754</u>	08-23-2024 07:43:35		2400000446	2400058366	00130 DIVISION ST	DERBY		
<u>2400068807</u>	08-23-2024 10:45:54		2400000447	2400058404	00069 EMMETT AVE	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR	
<u>2400069322</u>	08-24-2024 22:17:56		2400000448	2400058830	DIVISION ST/PERSHING DR	DERBY	MVA EMS -HOT	
<u>2400069648</u>	08-26-2024 01:25:28		2400000449	2400059107	00138 NEW HAVEN AVE	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR	
<u>2400070124</u>	08-27-2024 16:45:47		2400000450	2400059513	00676 NEW HAVEN AVE	DERBY	MVA EMS -HOT	
<u>2400070538</u>	08-29-2024 08:26:03		2400000451	2400059861	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM	
<u>2400070575</u>	08-29-2024 09:31:48		2400000452	2400059885	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM	
<u>2400070711</u>	08-29-2024 16:02:25		2400000453	2400059992	CAROLINE ST/COTTAGE ST	DERBY	FD VEHICLE FIRE	
<b>Total No. of Calls # # 9</b>								

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*City of Derby*  
*Office of the Fire Marshal*  
 1 Elizabeth Street  
 Derby, Connecticut 06418  
 Telephone: (203) 736-6976

August 28, 2024

Mayor Joseph DeMartino  
 Board of Alderpersons

The following is a report on the activities of the Fire Marshal's Office for the Month of August 2024.

**OFFICE TIME:**

The following hours include the time the staff (Deputy Fire Marshal & Inspector) put in at the office for staff meetings, training, investigations, writing reports, etc. The total for this month is 100 hours. Fire Marshal's time is 40-hours a week, split between office hours and field work. Office time in August has been spent developing spreadsheets documenting all registered commercial properties in the city. Much like our new system used for multifamily houses, commercial properties are being updated with owner information and contacts. This will further enhance the efficiency of our office moving forward.

**PLAN REVIEWS:**

The Fire Marshal's office received 5 plan reviews for this month. These varied from conversions of properties from commercial into 3-family houses, to the replacement of sprinkler systems at Home Depot. Development and renovations continue to expand in the city.

**PROPERTY INSPECTIONS:**

There were 27 properties in various stages of the code compliance process. These include commercial and multifamily housing inspections and reinspection. In addition, sprinkler and fire alarm testing continue at Cedar Village and Trolley Point as work continues through various phases. Our office is continuing to focus on long overdue commercial inspections, along with maintaining our annual requirements for residential properties. Finally, August is the month we inspect all the schools in the city. Prior to teachers setting up classroom, each school and every classroom is inspected. We do a complete walkthrough of the entire building looking for code violations and other potential life safety hazards. Fire alarms and emergency lighting are tested throughout the buildings. Violations are noted for each school. A summary report is sent to the superintendent of schools, while individual school reports are sent to their respective principals. Violations are corrected by school facility management teams or outside contractors if needed. Once all violations are corrected, a final walkthrough is performed to verify compliance. This is a time-consuming process. However, each year we discover different issues from previous inspections as building features age and need replacement.

**Fire Investigations:**

The month of August did not have any fires of significance that required a fire marshal response.

**Summary:**

In addition to our more traditional duties, this month has also seen an increase in complaints for illegal businesses and residential rental properties operating in the city. Efforts have been made to close these operations with appropriate fines and legal action applied. This has been a joint effort between the fire marshal's office, building department, and zoning.

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Respectfully Submitted,

David J. Marcarelli, MBA, MPA.  
Fire Marshal



J.

## City of Derby

### Human Resources Activities

#### August 2024 Monthly Report

Submitted September 5, 2024

**Vacant positions** – F/T Library Director, Library (Offer made to start in October)  
F/T Operator In Training, WPC  
F/T Assistant Town Clerk

**Resignations -** None

**Interviews -** Interview with the Library Board and Executive Board of City Hall for the position of Library Director.

**New Employees** – Enrollment and Paperwork processing for:  
Clerical Clerk for Public Works Department  
Temporary City Town Clerk Sub.

**Postings -** **Asst Town Clerk** currently posted internally per contract  
Applications are coming in, forwarded to the Town Clerk  
**Operator in Training** WPC Interviews to be scheduled  
Postings, Job Descriptions, Getting the information to  
Department Heads and Interested Employees.

**Employee assistance** – Assisted with pension and retiree medical benefits enrollments for several participants.

**Workers Compensation** – Data provided to Derby Legal Term at their request – on going.

**Paid Time Off Records for City Hall Employees** – Updated balance and audited against request forms

**Reconciliation and Audit of Life Insurance and ADD** coverage for employees. Reports submitted to carrier.

**Insurance** Removal of dependent from insurance when they age out of participation. Addition of new baby to the plan.

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**Pension** - Requested bi-annual pension benefit statements for current contributors of the City Pension Fund.

**Unemployment and Life Insurance** - Enrolled in in online reconciliation and billing for employee Life Insurance and Unemployment payment of claims.

**Paycor** – Two Zoom meetings with current provider with regard to capabilities of the system we currently use in comparison to more options it could provide.

**Human Resources** - Provided one-on-one assistance to employees in relation to Health Insurance, Deductions, Taxes, FMLA, ADA Accommodations, Pension collection, Life Insurance collection, Health Savings Account management and guidance with discipline for supervisors, along with other requests for assistance.

Ongoing filing and sorting of old documents.

City of Derby Office of Emergency Management

Monthly Report

August 2024

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The following activities occurred during the month of August:

Emergency Management was extremely busy during the month of August primarily due to weather events.

- On 8/3/2024, OEM was involved in several storm related incidents. OEM was in communication with United Illuminating to restore power at several locations due to >40% of the customers in Derby losing power. Emergency management communicated with the PD, FD, DPW and mayor during the event. The power loss at the Hotchkiss Hose firehouse caused a temporary failure of the fire department/EMS radio system and affected the police department's communications equipment. These systems required a portable generator to be set up and run for approximately 8 hours due to the building not having a functioning generator. The Orange PD, Orange FD, OEM, and Shelton PD radios housed at the firehouse all failed during the event. Also, battery backups for several of the radios systems exhausted or failed to cycle back to their 100% charge after power was restored. The Shelton and Orange PD/FDs were notified of the failures of their equipment.

OEM was in contact with DEMHS officials during the event and worked with the utilities and Ansonia officials to coordinate some road closures affecting both communities due to downed trees and utility lines. Pictures were obtained for record keeping purposes in the event the DEMHS requests them.

- The 8/18/2024 rain/flooding event is still being evaluated. This unique storm caused record breaking rainfall to occur in communities just north of us resulting in flash flooding and waterways rising at an extremely fast rate. The prediction tools typically used to provide crests of the Housatonic and Naugatuck rivers were unable to provide accurate information regarding a stalled weather system and the excessive rainfall it produced. Emergency management worked with the town clerk to send out Code Red messages regarding storm related information. A text group for McConney's Grove residents was also utilized to update the residents of flooding. Additionally, OEM members responded to McConney's Grove to alert the residents of impending danger. Also, PD, FD and OEM visited McConney's Grove area every 6-8 hours for 36 hours.

Derby OEM received information from the Seymour and Ansonia OEM regarding Naugatuck River flooding concerns discussions were made with the city's water resource officer, fire commissioner, and DPW commissioner. It was determined that the flood control gates would be closed in Derby following Ansonia's lead. Prior to the 11:30p high-tide predictions Derby and Ansonia closed the flood gates on the rail line. Metro-North was on scene in Ansonia due to issues with the track and the Derby FD dispatcher was in communications with the railroad to confirm the closure of the track. Metro-North reached out to the OEM and would like us to work on a formal plan regarding flood gate control.

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An online link to report damage was shared with city hall for residents, businesses and city departments to report damages. This is a new tool that the state purchased and is rolling out training in September for OEM officials. DEMHS has shared damage reports with the OEM offices. Derby currently only has 2 damage reports. One entry was for residential flooding and a second for roof damage to a private home. These reports will be shared with FEMA and typically need to be evaluated by the homeowner's insurance company prior to any outside damage assistance can be considered.

Throughout the weather event and for several days after, OEM was in contact with the mayor, town clerk, Storm Ambulance, DEMHS, DPW, Derby PD and the fire department regarding several issues. DEMHS did not request any Derby assets or assistance from any area towns.

- The director attended the DEMHS regional monthly meeting.
- The OEM director attended the quarterly regional emergency planning meeting.
- The 2022 Regional Homeland Security Grant paperwork that was submitted earlier this year was returned to Derby. The document was signed by the previous mayor and the BOA resolution was completed under the new administration. The DEMHS legal counsel requested that the current mayor sign a new copy of the paperwork, and the town clerk was provided an addendum to complete. The updated document was completed by the mayor's office and returned.
- Continued work on the city's emergency plan continues.

Respectfully submitted.

Mark Neuendorf  
Office of Emergency Management

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# Parking Garage Monthly Report

## August 2024

The parking meters are emptied each month.

On September 16, 2024, \$847.95 was collected.

Anthony continues to clean the parking garage and views footage from the security cameras daily. He is having the police drive through more often.

He had to install two new heavy-duty cables to prevent people from driving on the roof.

The parking garage could use another camera for the top level and should have an AED machine. Anthony has his certification in CPR and AED.



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Derby Parks and Recreation  
35 Fifth Street  
Derby, CT 06418

September 12, 2024

**Parks and Recreation Update and Report**

- The Fall Schedule at Ryan Complex is robust. Busy through Thanksgiving.
- Pop Warner has first home game on 9-15-2024. They have 2 teams – 1 Tackle, 1 Flag.
- Little League has a full Fall League Schedule. They have fortified their participants with non-residents.
- Ryan Complex is approximately 5 years old and maintenance issues are appearing.
- We have learned that repairs to artificial turf are quite expensive.
- The Community Center pool and basketball court remain busy. Maintenance issues with the pool have surfaced; those repairs are also expensive.
- Recreation receivables as of 9-12-2024 are \$20,175.25.

Respectfully Submitted,

Dennis O'Connell

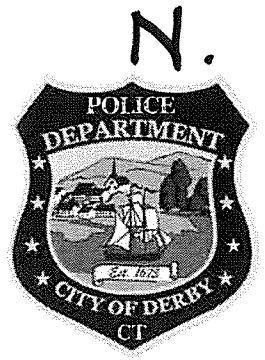






# ***Derby Police Department***

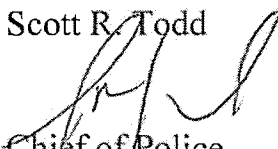
125 Water Street  
Derby, Connecticut 06418  
Tel. (203) 735-7811  
FAX (203) 736-1499  
Email [scott.todd@derbypd.org](mailto:scott.todd@derbypd.org)



## 12 SEPT 2024 Board of Aldermen/Alderwomen Brief

- An arrest has been made as a result of a shooting incident on Anson St. several weeks ago. We have a warrant for a second party who has yet to be located.
- Detectives continue to work another shooting that occurred two weeks ago on Anson St. The victim has been uncooperative, initially denying he was shot in Derby.
- Promotional testing for the vacant lieutenant position has been completed. I anticipate naming the new lieutenant this month.
- The hiring process is ongoing in an attempt to fill our most recent vacancy.
- Two new marked police cars have been ordered. We anticipate delivery in October or November with a December/January timeframe for deployment.

Scott R. Todd

  
Chief of Police,  
Derby Police Department



# Public Works Monthly Report

- 1 Garbage run three times a week
- 2 Weeded out bank in front of press box at Paydon Park
- 3 Sidearm machine out cutting brush along streets
- 4 Cut baseball and softball fields at Bradley school weekly
- 5 Replaced curbing around town
- 6 Filled potholes around town
- 7 Cut river dikes every other week
- 8 Cut all islands, greens and fields around town
- 9 Removed trees and brush at Witek Park from storm
- 10 Fixed guardrail at Chatfield St and Hawthorn Ave
- 11 Installed several signs for the PD
- 12 Sprayed weeds with poison all around town
- 13 Started removing down trees at O'Sullivan Island from storm
- 14 Picked up a large amount of residents brush stops from storm
- 15 Ran pump station and closed flood gates on 8/17 & 8/18 due to high river from rain storm.



Derby Senior Center Monthly Report  
September 1, 2024



**Updates:**

- On August 1<sup>st</sup> Next Step Senior Living Advisors was here to talk about the various senior living options available and the pros and cons of each. We had 10 members who attended.
- We were closed to the public from August 5<sup>th</sup> through the 16<sup>th</sup> because there was restricted access due to the sidewalk being completed. Staff continued to report to work.
- Due to closure, the Grandparent's Ice Cream Social, the Diabetes Management Class, and the Summer Cookout had to be cancelled. The Cookout is rescheduled to September 5<sup>th</sup>.
- The Monthly Matinee "Just Getting Started" had 9 members who attended. Next month's movie will be "The Holdover's".
- On August 27<sup>th</sup>, Lord Chamberlain sponsored Birthday Bingo. They brought cake, and gift cards. Next month will be Better Life Homecare.
- The Art's and Craft's group is doing well. Projects are in the works for the holidays.
- The Tai Chi class has been replaced with Line Dancing due to low attendance. We have 7 in attendance so far for Line Dancing.
- Cardio Drumming is going well. One of the instructors moved therefore the schedule is being adjusted.
- On August 22<sup>nd</sup>, we have a nutrition class on "Memory and Health". 9 members attended.
- Wesley Heights sponsored Birthday BINGO this month.

**Trips:**

- We had 30 members attend the Beach Boys Tribute trip at the Aqua Turf. All enjoyed the show.
- We had 6 members attend the Senior Picnic at Holiday Hill. More were interested but they sold out as it is open to all the senior centers in CT.
- There were 12 members who attended the Captain's Cove trip on Valley Transit.
- Upcoming trips: "Swinging Summer with Dean Martin Tribute"-Amarantes, "I Love You, You're Perfect, Now Change"-Center Stage, "A Sweet Ride Aboard the Naugy Scenic Train" 10/4, "Atlantic City"-10/15-10/17, "A Taste of Italian NY-Arther Ave."-Sold Out, "Glen Campbell Tribute"-11/24, "Christmas Lights & Song" at Forest Park, MA, and "Buddy Holly & Elvis"-12/11. We also have a Caribbean Cruise scheduled for February 23 through March 7, 2025, with 7 destinations leaving out of NY.



### **Upcoming events:**

- On September 12, we have “Lunch and Learn. UR Community Cares will be here to talk about resources that are available for Blind and Low-Vision individuals.
- On September 18<sup>th</sup>, WholePerson Therapeutics will be here for a Mocktail Sip & Share.
- On September 20<sup>th</sup>, Vet Care everywhere will be here to provide low-cost wellness checks and vaccines for pets.
- On September 26<sup>th</sup>, we are having our Apple Fest Luncheon.

### **Building Updates:**

- The alarm kept going off as a “trouble signal” code. ADT had to come out and replace a 2-wire horn/strobe at the front entrance.
- The elevator ceiling tile was full of debris after the rainstorm and the fan was loud. TK Elevator came out and stated that the debris could have come from the vent and a possible roof leak. We will monitor it to see if it happens again.

### **Meetings:**

- I attended the Finance Committee Meeting on August 22<sup>nd</sup> and presented staffing changes. It will now be proposed to the Full Board of Aldermen/Alderwomen on September 12<sup>th</sup>.

Respectfully Submitted,  
Dawn Hebert, MSW  
Executive Director

R.



## Storm Engine Ambulance & Rescue Corp

151 Olivia St.  
Derby, CT 06418  
LSGT026@aol.com

203-734-1593  
75 Years of Service 1948-2023

March 1, 2024

August 2024 Report to City of Derby:

Total calls EMS for the Month of April are attached FD 10 and FD 9 Ambulances responded to 221 calls.

You will note that responses for Marine 1 (our boat) have begun to increase, we have had 3 calls with reported persons in the water. One was a recovery of a drowning victim, a second was a jet ski in distress and the third was for a person trapped in the flood water on August 18. I would ask that the Board of Aldermen recognize the crews that responded to this call. The water current was the worst any of us have ever seen. The victim was hanging on to a chain link fence. Derby PD and Northwest Public Safety dispatchers kept the victim on his cell phone until our rescue boat could locate him and get him out of the chest high water and strong currents from both the Housatonic and Naugatuck rivers. Regatta event stand Bys have begun and will continue for the season.

Rescue 18 went out on 60 calls, 9 were motor vehicle accidents that required the jaws of life.

Our Haz-Mat team was called to the City of Shelton after a chemical accident in a rubber production plant.

We also had 1stand-by call at the power station on Roosevelt drive for power company personnel doing a confined space entry.

Confined space rescue training was conducted, and trench collapse rescue courses were finished. There is only one more class in our rescue training series and that Will be for hazardous materials responses.

Capitol plan committee meetings ongoing. Storm Ambulance is seeking a replacement of our 30-year-old Rescue truck. Suggestions have been made to try to combine a Derby FD pumper and a full-size rescue truck into one vehicle. That idea has been found to be impractical for many reasons that will be presented to the Capitol Plan Committee.

Respectfully Submitted

Thomas lenart  
Chief, Storm Engine Ambulance & Rescue Corps





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**City of Derby**

**Tax Office Activities**

Notes from the Tax Collector:

I am continuing to learn about the Derby tax office and the town hall offices.

1. We are currently in collection for the Sewer Bills and Capitol Fee bills.
2. We are continuing to collect back taxes. Mostly Motor Vehicle bills due to the correct flags were put on with DMV. Now tax payers have to be released before they can register their vehicles.
3. We are continuing to work on making sure liens are released for real estate and sewer when we get the chance. Since systems were changed last year, some releases will take some time to research.

Ana M. LeGasse C.C.M.C.

Tax Collector

September 16, 2024



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*City of Derby  
Water Pollution Control Authority  
1 Elizabeth Street  
Derby, CT 06418  
(203) 736-1475*

## **Board of Alderman Report September 2024 Water Pollution Control Authority**

**Plant** – The plant is operating within permit limits. The new plant blower installed and is running without issues.

**Plant Upgrade** – In 2014 the City passed a \$31.42 million dollar referendum to replace three of the City’s pump stations and begin plant upgrades. As of November 2022, approximately \$15 million dollars have been used on replacing the three pump stations and sewer main replacement in the RT-34 project. With approximately \$16.4 million dollars remaining the focus has turned on a full facilities upgrade (under DEEP order) with a cost estimated at \$60 million dollars.

**Collections System** – Completed 4,200ft of sewer cleaning and 4,400ft of CCTV.

**Pump Station** – All four pump stations are operating without issue.

**Bid Waiver** – The WPCA is looking for two bid waivers. One for Neuros and one for Aaron Associates. Reports for both are attached.

Respectfully,

Edward R. Abel  
Superintendent  
City of Derby  
Water Pollution Control Authority

